

www.bader.mod.uk/cadetportal.aspx

Your Cadet's Squadron has been selected to trial the new Cadet Portal computer system!

Cadet Portal is a new computer system which will allow ATC cadet's to access information about their cadet service away from the Squadron Headquarters.



Prior to deploying Cadet Portal across all 960+ ATC Squadrons across the country, we are trialling Cadet Portal with 12 selected Squadrons. We want to check that everything works as it should, iron out any problems before we deploy the system nationwide and get feedback from cadet's on what they think about Cadet Portal so we can improve it further.

Cadet Portal is the only Ministry of Defence (MoD)/Royal Air Force (RAF) approved and accredited tool for sharing information with cadet's outside of the Utlearn e-learning platform. We are providing Cadet Portal to reduce and eventually eliminate the need for Squadrons to use non-accredited websites including social media platforms and their own local unit websites to share information with cadets.

The website is secure and has been through robust security and penetration testing by the MoD and RAF.

The Cadet Portal connects directly to the centralised Squadron Management System database and displays information to the cadet.

Cadets will be able to access Cadet Portal at <https://cadets.bader.mod.uk>.

Cadets will be able to access:

- Personal data and parents/guardians data
- Service record and promotions
- Training achievements including all of their badges and awards
- Attendance record and request Authorised Absence from a Parade Night
- View all of the events that the Squadron is organising along with key documents and functionality to add/remove their name from event lists
- Download official key documents like Air Cadet Publications and forms from the RAF Air Cadets and the local Squadron like the monthly/quarterly training programme
- Access drill and ceremonial information including instruction videos
- Access welfare and support information

Additional functionality will be added to Cadet Portal over time and with new releases. When we release new functionality, we will add a news release to the Cadet Portal page at <https://www.bader.mod.uk/cadetportal.aspx>.



Further information available at <https://www.bader.mod.uk/cadetportal.aspx> or scan the QR code



Questions and Answers

Do I need to do anything?

No! We are communicating with you to let you know that your cadet's Squadron is participating in the initial trial of Cadet Portal before its nationwide release.

Is Cadet Portal secure?

Yes, Cadet Portal has been developed using the latest technology and Microsoft provides all of the security and authentication for Cadet Portal which is industry-leading.

Do I need to consent to my cadet's data being stored on Cadet Portal?

No. When your cadet joined the ATC, you consented to your cadet's data being added to the Bader computer system for official purposes.

All of your cadet's data is treated in line with the statutory requirements of the Data Protection Act (2018) which includes the EU General Data Protection Regulation requirements added to the Data Protection Act in 2018.

Do parents/guardians/carers have access to Cadet Portal?

No. Cadet Portal is an accredited MoD/RAF computer system and parent/guardian/carer access is not available at this time. If this changes, we will let you know.

How does my cadet reset their password?

Cadets will be able self-service their own password through the login screen at <https://cadets.bader.mod.uk>.

When a reset is requested, they will authenticate the request to either their mobile or landline telephone number listed on their central cadet record on SMS.

My cadet's data is not up to date on Cadet Portal – what should I do?

Cadet Portal connects directly to the Bader SMS centralised record. If the data displayed in Cadet Portal is incorrect, the Squadrons Staff should be informed so that it can be updated on SMS and any changes will automatically be displayed in Cadet Portal.

Will my cadet's Cadet Portal account be closed if they leave or are suspended?

Yes. If a cadet is subject to disciplinary action or leaves the ATC, their Cadet Portal account will be deleted. If they re-join the ATC, their Cadet Portal account will be recreated.

Can my cadet see other cadet's information?

No. The cadet only sees their own data and information and not other people's and vice-versa.

Who has developed Cadet Portal?

Cadet Portal has been developed by the Volunteer Software Development Team (VSDT). The VSDT is made up of ATC Staff from across the organisation and this team works directly with the RAF Air Cadets Headquarters staff to build and deploy Cadet Portal.

I have further questions or concerns, who should I contact?

You should contact your Officer Commanding or Officer in Charge in the first instance if you have further questions or queries. They will then communicate with the Cadet Portal developers to seek answers to your questions.

